

## TC 4.5 Research & Long Range Research Planning SubCommittee Meeting Minutes

Sunday 24 June 2001, 3:00-4:00 pm  
Cincinnati Convention Center

### Attendance

W. Dupont	D. Tait
C. Kohler	M. Falke
H. Gowdy	A. Gustavsen
M. Bhandari	B. Shah
F. Dubrous	A. Parekh
J. Klems	J. Wright
D. Arasteh	L. Christensen

1. Meeting opened 1504
2. F. Dubrous appointed as Secretary
3. Minutes approved  
Discussion on long term planning of research priorities. A Task Group is formed, chaired by D. Arasteh and including J. Klems, B. Shah, F. Dubrous, D. Circija, A. McGowan, S. Harrison, and J. Wright. The Group will prepare a preliminary document outlining areas of interest for long term research for the next meeting in Atlantic City.  
J. Klems discussed his document outlining the needs for research in SHG in support of Handbook revision. Topic to be included in the Task Group list.
4. All research projects were reviewed and their status updated, as detailed in the Project Dbase (attached).  
It was noted that Research Topic Acceptance Requests (RTAR) were now required for all requests for funding to ASHRAE. They are replacing the previous Project Description form.  
Due to ASHRAE research funding constraints, it was announced that only 2 new RTARs will be accepted this year from any TC, including TC 4.5. As a result, B. Crooks will distribute a list of projects with their RTARs for ballot by the SC to establish a priority order for submission to ASHRAE (that excludes projects already listed in the ASHRAE books).
5. New projects  
SHG needs – It was agreed that this issue would be looked at by the Long Term Research Planning Task Group.  
Venetian Blinds – J. Wright and S. Harrison mentioned that they were currently conducting research on this very topic. It was suggested that they discuss with J. Klems a possible collaboration in this area to determine areas of possible funding under ASHRAE. D. Circija noted that the Handbook SC needs to be kept informed of such work.  
  
Long term performance of windows – B. Shah to develop an RTAR.  
PAMA – Christensen presented awning products. He asked for help to have awning products better referenced in the ASHRAE Handbooks. He was advised to identify with D. Circija specific areas in the HoF where awning information would be relevant, and possibly to determine what kind of information would be required.
6. No old business
7. No new business
8. Meeting adjourned at 1635.